



PSC MEETING MINUTES OF February 28, 2018

In attendance: John Struzziery

Commissioners: Rick Mattila
Richard Booth
Peter Pyclik

Financial Assistant: Carol O'Connor

Absent: Lou Collins

Meeting called to order @ 4:32 pm by Rick Mattila

Accept Minutes of January 16, 2018

Peter Pyclik made the motion to accept the minutes seconded by Richard Booth
Unanimous Vote

Regional Meeting: Senator Patrick O'Connor and the regulatory agencies support regionalization. The main data set being utilized for the Viability Study is the GIS mapping effort. This data is the basis of all parcels included in the assessment, including land use, land area, zoning, existing building sizes for commercial/industrial and these datasets are used to calculate current and build out flows. This flow analysis will lead to a technical needs analysis, followed by a Cost Benefit Analysis. Scituate has identified their significant needs and Cohasset needs are not as yet as well defined. The alternatives for the Town's are do nothing, send all flow to Hull, send selected areas to Hull and selected areas to Cohasset, or send priority areas to Hull.

The full cost of the three phase regional study is estimated to be \$500,000 with the first phase to be covered by the Efficiency and Regionalization Grant of \$200,000. Each Town will budget 100,000 in fiscal year 2019 to cover the next two phases.

Director's Notes:

2017 Annual Report: The Commissioners reviewed the 2017 Sewer Annual Report that will be included in the Town's Annual Report that will come out in May 2018 for the Town Meeting. They stated that they thought it was well written and asked if it could be used to start the public outreach communication regarding the capital needs of the wastewater treatment facility. John Struzziery informed the Commissioners that public meetings will be held to educate the public. The members of the commission are willing to participate in this effort.

Pump Station 3 Force Main Repair: The DCR permit for corrosion testing and test pits along the force main was received. This work will get completed in March/April time frame when the weather permits. If it is determined that the pipe is not corroded then we will not need to rehabilitate this line and effort will be redirected to other needs.

Funding: In January we were informed that we placed on the Intended Use Plan for SRF funding to support the interceptor renewal, the Gunrock/Atlantic Ave project, Force Main 1 and 3 projects (if needed), critical replacement needs, and the resiliency centered maintenance projects. The Town Meeting Warrant will include articles for these projects at the May Town Meeting. The SRF funding provides for lower interest loans.

Preparations for March 2, 2018 Storm: The upcoming nor'easter is projected to impact the Town. The tide is 11.5 feet and a 3.5" surge is expected with waves in the 20 to 30 feet range. The Town has an emergency management team that is headed by Fire Chief Russo and this team has been meeting to prepare. In order to protect the plant a barrier gate on the ocean side is being put in, the auxiliary effluent pump has been set up, the generators have been checked for the stations and D Street and additional staff will be on site.

Woodard & Curran: (reports attached to permanent record minutes)

The Commission reviewed the report and didn't have any questions on the report.

Financial Reports: (report attached to permanent record minutes):

Carol reviewed the year to date financials for fiscal year 2018. Cohasset has diverted additional flow back to their plant and this will result in a revenue shortfall of approximately \$50,000.

A portion of the Woodard operations contract includes approximately \$410,000 for asset management and at this time it appears that they will require additional funds for maintenance and repairs. The Sewer Department employees reviewed the costs and projected costs and have moved the masonry work, the D Box, the Concrete and Sluice Gate frame repair and the Plant Water pump costs from the operating account to the recovery bond. The work on structural repairs at the pump stations and video system for the plant and pump stations will be done in the next contract year. In addition the sewer department is incurring costs for design engineering for the interceptor project and the force main project to meet the requirements of obtaining SRF funding (low interest loans). These costs will be covered by some savings in the energy costs and not utilizing the capital line item.

Preliminary FY 2019 Budget: The Commission continued reviewing the preliminary 2019 budget assumptions. The new initiatives currently included in the assumptions are:

- The new SRF debt to fund the Interceptor Project, the Gunrock Rehabilitation, the Rehabilitation of Force Main 3, the Sewer System Evaluation Survey (SSES), work on the clarifier, critical spare parts, resiliency planning and Reliability Centered Maintenance.
- The new traditional debt to fund an Inflow and Infiltration (I&I) study, a Vactor/TV truck, the auxiliary pump, the town portion of the cost of the HVAC system (if we receive the MEMA grant) and the design engineering for future applications for projects to be funded by SRF
- Funding for Regionalization Study
- The costs associated with changing to quarterly billing versus semi-annual billing
- An increase to the W&C contract for chemicals and the asset management accounts.
- The addition of staff for engineering and inspectional needs.

The sewer department is working with the consultants on a rate analysis and various methods will be developed and provided to the commissioners when completed.

Meeting adjourned at 5:40 pm by Rick Mattila